



Plans Review Checklist

The following schedule of drawings, specifications and design data are required from the applicant in order for the building department to issue a building permit for construction.

- One set of permit documents are required via email to tammy@pikeroad.us and lthomas@pikeroad.us along with a complete Building Permit Application form to implement the review process.
- The Town of Pike Road recognizes the 2015 Edition of the International Building and Residential Building Codes, 2015 National Electrical Code as well as the 2009 International Energy Conservation Code with Alabama Energy and Residential Code Board Amendments as the standard for buildings to be constructed in its jurisdiction and police jurisdiction.
- Documents required:
 1. Site Plan: Building location shall be shown with dimensioned setbacks, utility location & easements, drainage contours or spot elevations indicating the area and direction of flow of surface drainage and planned **landscape scheme.
 2. Foundation Plan with details
 3. Architectural Floor Plan with details
 4. Building Elevations
 5. Electrical Plans with specifications
 6. Septic Tank System or Sewer connection approval from governing authority (if applicable)
 7. **Landscape Plans as detailed in ordinance Reference 702.03.G.2
 8. HOA/ARB Approval (if applicable)
 9. Other items if deemed necessary.

The following on-site inspections will be performed.

1. Temporary Construction Power
2. Footings/Foundation
3. Plumbing-underground rough
4. Framing-prior to enclosure

5. HVAC Ductwork/Piping
6. Plumbing Rough-in wall
7. Electrical Rough-in wall
8. Plumbing Finish/Fixtures-prior to water service
9. Electrical Finish/Fixtures-prior to electric service
- 10.HVAC Equipment and Finish
- 11.Temporary Permanent Power
- 12.Landscape Final
- 13.Energy Certification Certificate
- 14.Building Final

All inspections must be performed, and the work accepted by the Pike Road building department prior to release of the permanent utilities for connection and a Certificate of Occupancy is issued.

Please call Pike Road Town Hall to schedule inspections, 24 hours' notice is appreciated if possible. Most inspections if received in the morning are performed in the afternoon, if received in afternoon they are performed the next morning.

A Building Permit must be issued before construction begins or a double fee will be applied.

Town of Pike Road
334-272-9883
Fax 334-272-9884